

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The Consolidated Plan for Housing and Community Development is a report which informs the community, stakeholders and the Department of Housing and Urban Development (HUD) how the City of Kent (hereinafter referred to as “the City”) will invest its Community Development Block Grant from 2015-2019. This report is for the fourth year of the CP (2018). The report also identifies the objectives and strategies that will guide the City’s investment. Objectives and strategies are fueled by the City’s overarching goal to build a healthy community.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The broad national objectives are as follows:

- Activities benefiting low/moderate-income persons
- Activities which aid in preventing or eliminating slums or blight
- Activities meeting community development needs that have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources do not exist to meet such needs

The 2015-2019 Consolidated Plan directs funds predominately toward meeting the national objective of benefitting low/moderate-income persons.

Outcomes are as follows:

- Accessibility to a suitable living environment
- Accessibility to decent and affordable housing

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

During the past year, the City realized significant gains on its investments and improved the lives of many Kent residents. Outcomes for 2016 were:

#### *Accessibility to decent housing*

- 102 households received home repair assistance
- 164 persons received transitional housing
- 3 individuals received shelter
- 63 housing stability grants were provided (these grants are largely unduplicated)

#### *Accessibility to suitable living environment*

- 43 youth with intellectual disabilities received case management services
- 48 persons received employment and training assistance
- 134 refugee students received educational support

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The development of the Annual Action Plan included a citizen participation process involving public notification of the availability of the plan draft and an opportunity for comments prior to finalizing the Action Plan. Those notified included limited English speaking persons, racial and ethnic minorities, and new Americans. Persons with disabilities were encouraged to participate, and the public notice included a description of how accommodations are provided for people with disabilities.

### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

- The City hosted a meeting prior to the release of its Annual Action Plan draft. Individuals at the meeting noted that the City has been investing 65% of its CDBG capital funds into the Home Repair and Energy Efficiency Programs (both programs are delivered by City staff and private contractors), and eligible clients must own their homes. Stakeholders at the meeting asked the City to consider diversifying the use of these funds so that they reach residents who cannot afford to purchase houses, especially with the increasing rise in housing costs. For example,

could the City invest in infrastructure or public spaces that would benefit low/moderate-income residents?

- An individual working with an organization that provides assistance to refugees requested that the City invest in a homeless prevention program to benefit residents who need assistance navigating services.
- An individual requested that the City invest in a program to help increase civic engagement and connection to the City and amongst residents.
- An individual requested that the City provide capacity building assistance to small non-profits working with low/moderate-income persons.
- All of the attendees asked the City to increase pathways for the community to influence the development of projects that receive funding; e.g., what about creating a way for residents to submit funding ideas and setting aside funds for a nonprofit to apply for the funds to invest in such a project(s)?

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A.

**7. Summary**

[To be added after the public comment period closes.]

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	KENT	
CDBG Administrator		City of Kent, Housing & Human Services
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative**

**Consolidated Plan Public Contact Information**

Merina Hanson, Housing & Human Services Manager, Program Administrator

City of Kent

220 4th Ave. S

Kent, WA 98032

(253) 856-5070/mhanson@kentwa.gov

Dinah R. Wilson, CDBG Coordinator, CDBG Program Manager

Same address & phone

drwilson@kentwa.gov

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Kent consulted with multiple entities, including South King County cities (the cities of Auburn and Federal Way are the two other entitlement cities in South County), the King County Housing Authority, King County Department of Community and Human Services, nonprofit agencies delivering services in Kent and the subregion, Washington State Department of Social and Health Services, Public Health-Seattle and King County, Kent Cultural Diversity Initiative Group, and United Way of King County.

The City of Kent carries out homeless planning and coordination as a regional issue. Kent works with All Home (formerly the Committee to End Homelessness in King County), King County, cities, mainstream systems, Safe Harbors, housing funders, community agencies, United Way, the private sector (including businesses), and homeless people.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Kent Housing and Human Services Division meets regularly with other King County jurisdictions, public housing authorities and State Departments to develop strategies and implement plans to improve the quality of service and access for low-income residents in the city and throughout the region. Additionally, the City participates in quarterly meetings with King County staff, including Public Health Seattle/King County, to review implementation and delivery of services funded through regional efforts. The City will continue to participate in All Home strategic planning efforts, funding review panels for Continuum of Care (CoC), Emergency Shelter Grant, McKinney funding, and other housing funding application review teams.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Over the past eight (8) years, SKC stakeholders have met to deepen cross-jurisdictional coordination, create a common understanding for housing and homelessness needs and strategies for SKC, and move forward strategies in the SKC Response to Homelessness. Two separate groups currently meet – the SKC Homeless Action Committee and the SKC Joint Planners. The work of both of these groups will be supported by the South King Housing & Homelessness Partnership (SKHHP). Staff regularly participates in regional Continuum of Care (CoC) discussions.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate**

**outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City consults with All Home, which in turn, consults with the State on behalf of the local jurisdiction. Staff participates in the All Home Funder Alignment Committee and Joint Recommendations Committee, which review recommendations for allocation of funds. Staff consults with King County on HUD HMIS data standards and performance indicators to capture and evaluate the CoC's performance regarding the reduction of homelessness through investments in homeless housing and services, and rapid re-housing.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

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**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	CATHOLIC COMMUNITY SERVICES
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
2	<b>Agency/Group/Organization</b>	MULTI-SERVICE CENTER
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.

3	<b>Agency/Group/Organization</b>	Refugee Women's Alliance
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Victims of Domestic Violence Services-Employment Regional organization Immigrants & Refugees
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs Services for LEP individuals, immigrants & refugees
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
4	<b>Agency/Group/Organization</b>	Open Doors for Multicultural Families
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment; executive director provided comments at Public Hearing. Comments were considered before the City submitted a final plan to HUD.
5	<b>Agency/Group/Organization</b>	St. Stephen Housing Association
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
6	<b>Agency/Group/Organization</b>	Puget Sound Training Center
	<b>Agency/Group/Organization Type</b>	Regional organization Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
7	<b>Agency/Group/Organization</b>	YWCA
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.

**Identify any Agency Types not consulted and provide rationale for not consulting**

All agency types were consulted either in person, via email, or the City provided a link to the AAP draft and provided information on how the agency could comment. Most of the agencies listed-above were awarded CDBG funds in 2017. A host of other agencies and entities were also consulted; e.g., King County Housing Authority, Mercy Housing, Kent Youth & Family Services, Coalition for Refugees from Burma, Kent Black Action Coalition, People of Color Against Aids Network (POCAAN), United Way of King County, Kent Cultural Diversity Initiative Group, World Relief Seattle, Lutheran Counseling Services, Public Health - Seattle/King County, Seattle Foundation, Kent School District, Heart of African Services, Mother Africa, Green River Community College, Mercy Housing NW, Valley Cities Counseling, Puget Sound Education Service District, King County Sexual Assault Resource Center, Habitat for Humanity Seattle, Washington Rehabilitation Council, King County Bar Association, Communities in Schools Kent, etc.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	King County	Overlaps with City's goal of accessibility to decent housing. McKinney Continuum of Care-Supportive Housing Program: funds transitional housing and related supportive service for people moving from homelessness to independent living, as well as permanent housing.
All Home	King County	Overlaps with City's goal of accessibility to decent housing:10-Year Plan calls for prevention of homelessness & creation of new permanent housing and supportive services for those who need them to maintain housing
Move to Work Annual Plan	King County Housing Authority	Overlaps with City's goal of accessibility to decent housing:10-Year Plan calls for prevention of homelessness & creation of new permanent housing and supportive services for those who need them to maintain housing

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The development of the Annual Action Plan included a citizen participation process involving public notification of the availability of the plan draft and an opportunity for comments prior to finalizing the Action Plan. Persons with disabilities were encouraged to participate, and the public notice included a description of how accommodations are provided for people with disabilities.

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**Citizen Participation Outreach (comments submitted after the City releases the AAP draft will be added after the comment period closes)**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Limited English Speaking</p>	<p>Three representatives from organizations and one community member attended the public meeting/hearing held prior to the release of the Action plan.</p> <p>[insert # after the hearing] individuals attended the public hearing</p>	<p>-Consider diversifying the use of capital fund so that they reach residents who cannot afford to purchase houses</p> <p>-Invest in a homeless prevention program</p> <p>- Invest in a program to help increase civic engagement and connection to the City and amongst residents</p> <p>-Provide capacity building assistance to small non-profits working with low/moderate-income persons</p> <p>- Increase pathway for residents to shape projects</p>	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	None	None	N/A	
3	E-Mail	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	1 comment	Invest in after-school programs especially for elementary school students and charge a sliding scale fee, with the lowest fee at \$10.00 per month. The city should also increase its investment in the Parallel Application pilot projects.	N/A	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The City of Kent anticipates having the following funding sources available over the next five years:

- CDBG
- City of Kent General Fund Allocation for Human Services

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,054,657	0	0	1,054,657	896,458	CDBG funds leverage additional federal and state funds. Agencies are able to combine funding sources in order to provide a wider range of services to the community.
General Fund	public - federal	Public Services	954,920	0	0	954,920	1,000,000	City of Kent General Funds dedicated by ordinance for human services

**Table 5 - Expected Resources – Priority Table**

Annual Action Plan  
2018

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds do not require a match; however we are constantly looking for additional funds to supplement the CDBG Program

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A

**Discussion**

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## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing to homeless and those at risk	2015	2019	Affordable Housing Homeless		Affordable Housing	CDBG: \$730,527	Public service activities for Low/Moderate Income Housing Benefit: 40 Households Assisted Homeowner Housing Rehabilitated: 90 Household Housing Unit
2	Basic Needs	2015	2019	Homeless Non-Housing Community Development		Basic Needs Services	CDBG: \$108,199	Public service activities other than Low/Moderate Income Housing Benefit: 122 Persons Assisted
3	Planning and Administration	2015	2019	Planning and Administration		Planning and Administration	CDBG: \$210,931	Other: 0 Other
4	Increase Self Sufficiency	2015	2019	Non-Housing Community Development		Economic Opportunities	CDBG: \$5,000	Other: 40 Other

Table 6 – Goals Summary

#### Goal Descriptions

1	<b>Goal Name</b>	Affordable Housing to homeless and those at risk
	<b>Goal Description</b>	
2	<b>Goal Name</b>	Basic Needs
	<b>Goal Description</b>	
3	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	
4	<b>Goal Name</b>	Increase Self Sufficiency
	<b>Goal Description</b>	This goal will provide increase self-sufficiency by providing training and employment.

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## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The projects funded by the City in 2018 address the priority needs of providing assistance to prevent and respond to homelessness, maintain affordable housing, housing for the homeless, services for individuals with intellectual disabilities, and increasing economic opportunities. Services include minor home repair, rent assistance to prevent eviction, case management for youth with intellectual disabilities and their families, shelter and transitional housing, emergency assistance for refugees, and an employment and training program for underserved residents.

#	Project Name
1	Kent Home Repair Program-Minor Home Repair
2	Planning and Administration
3	Catholic Community Services-Katherine's House
4	Multi-Service Center-Housing Stability
5	YWCA-Anita Vista Transitional Housing
6	Open Doors for Multicultural Families-Youth Case Management
7	St. Stephen Housing Association
8	Puget Sound Opportunities Industrialization Center-PSTC
9	Coalition for Refugees from Burma
10	Kent Home Repair Program-Energy Efficiency
11	Open Doors for Multicultural Families-Emergency Assistance

Table 7 – Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City's distribution of funds aligns with the City's objectives of accessibility to decent housing, a suitable living environment and economic opportunities.

**CONTINGENCY PLANS**

**Public Services**

In the event of a funding increase, the amount will be averaged among projects.

In the event of a funding decrease, the amount of the decrease will be averaged among projects as long as the allocation does not dip below \$10,000.

**Capital**

In the event of a funding increase, funds will be allocated to the City's Home Repair Program (HRP).

In the event of a funding decrease, the HRP will be reduced.

**AP-38 Project Summary**  
**Project Summary Information**

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1	<b>Project Name</b>	Kent Home Repair Program-Minor Home Repair
	<b>Target Area</b>	City of Kent
	<b>Goals Supported</b>	Affordable Housing to homeless and those at risk
	<b>Needs Addressed</b>	Basic Needs Services
	<b>Funding</b>	CDBG: \$585,527
	<b>Description</b>	Capital: Low/moderate-income homeowners in Kent receive minor home repairs
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 80 households will benefit from this activity.
	<b>Location Description</b>	City of Kent
	<b>Planned Activities</b>	Minor home repairs
2	<b>Project Name</b>	Planning and Administration
	<b>Target Area</b>	City of Kent
	<b>Goals Supported</b>	N/A
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	CDBG: \$210,931
	<b>Description</b>	City uses funds to administer the CDBG project carried out by the City, to monitor sub-recipients, and to deliver strategies outlined in the 2015-2019 Consolidated Plan.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	City of Kent
	<b>Planned Activities</b>	Planning and administration activities to carry out the CDBG program.
3	<b>Project Name</b>	Catholic Community Services-Katherine's House
	<b>Target Area</b>	City of Kent
	<b>Goals Supported</b>	Affordable Housing to homeless and those at risk
	<b>Needs Addressed</b>	Affordable Housing

	<b>Funding</b>	CDBG: \$13,000
	<b>Description</b>	Public Service: Sub-recipient provides shelter and case management services to women residing in transitional shelter
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 1 individual will benefit.
	<b>Location Description</b>	City of Kent
	<b>Planned Activities</b>	Shelter & case management
4	<b>Project Name</b>	Multi-Service Center-Housing Stability
	<b>Target Area</b>	12/31/2018
	<b>Goals Supported</b>	Basic Needs
	<b>Needs Addressed</b>	Basic Needs Services
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Public Service: Funding used for housing stability grants to low-income individuals
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 50 individuals will benefit.
	<b>Location Description</b>	City of Kent
	<b>Planned Activities</b>	Rental assistance grants provided to third parties on behalf of Kent residents.
5	<b>Project Name</b>	YWCA-Anita Vista Transitional Housing
	<b>Target Area</b>	City of Kent
	<b>Goals Supported</b>	Affordable Housing to homeless and those at risk
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$19,000
	<b>Description</b>	Public Service: Project provides transitional housing to domestic violence survivors and their children
	<b>Target Date</b>	12/31/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 14 individuals will benefit.
	<b>Location Description</b>	City of Kent
	<b>Planned Activities</b>	Transitional housing and case management
6	<b>Project Name</b>	Open Doors for Multicultural Families-Youth Case Management
	<b>Target Area</b>	City of Kent
	<b>Goals Supported</b>	Basic Needs
	<b>Needs Addressed</b>	Basic Needs Services
	<b>Funding</b>	CDBG: \$14,000
	<b>Description</b>	This project provides case management services to youth with intellectual disabilities and their families.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 22 individuals will benefit.
	<b>Location Description</b>	City of Kent
	<b>Planned Activities</b>	Case management services for special needs youth and their families
7	<b>Project Name</b>	St. Stephen Housing Association
	<b>Target Area</b>	City of Kent
	<b>Goals Supported</b>	Affordable Housing to homeless and those at risk
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$13,000
	<b>Description</b>	This project provides temporary housing to homeless families.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 25 individuals will benefit.
	<b>Location Description</b>	City of Kent
	<b>Planned Activities</b>	Transitional housing

8	<b>Project Name</b>	Puget Sound Opportunities Industrialization Center-PSTC
	<b>Target Area</b>	City of Kent
	<b>Goals Supported</b>	Increase Self Sufficiency
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	This project provides employment and training services to underserved individuals.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 40 individuals will benefit.
	<b>Location Description</b>	City of Renton
	<b>Planned Activities</b>	Job training and employment
9	<b>Project Name</b>	Coalition for Refugees from Burma
	<b>Target Area</b>	City of Kent
	<b>Goals Supported</b>	Basic Needs
	<b>Needs Addressed</b>	Basic Needs Services
	<b>Funding</b>	CDBG: \$10,483
	<b>Description</b>	Funds used to provide educational support to Kent School District refugee youth and their parents.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 42 individuals will benefit.
	<b>Location Description</b>	City of Kent
	<b>Planned Activities</b>	Educational support to youth and their families
10	<b>Project Name</b>	Kent Home Repair Program-Energy Efficiency
	<b>Target Area</b>	City of Kent
	<b>Goals Supported</b>	Affordable Housing to homeless and those at risk
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$100,000

	<b>Description</b>	Capital: Low/moderate-income homeowners in Kent receive energy efficient improvements.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 10 households will benefit.
	<b>Location Description</b>	City of Kent
	<b>Planned Activities</b>	Energy efficiency improvements to Kent homes
<b>11</b>	<b>Project Name</b>	Open Doors for Multicultural Families-Emergency Assistance
	<b>Target Area</b>	City of Kent
	<b>Goals Supported</b>	Basic Needs
	<b>Needs Addressed</b>	Basic Needs Services
	<b>Funding</b>	CDBG: \$18,716
	<b>Description</b>	This project provides rent and utility emergency grants for low/moderate-income individuals in Kent.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 8 individuals will benefit.
	<b>Location Description</b>	City of Kent
	<b>Planned Activities</b>	Rental/utility grants provided

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

CDBG funds are distributed throughout the city. Low/moderate-income households exist in all of the census tracts in the city. The heavier concentrations can be found on both the East and West Hill of Kent.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City is allocating investments throughout Kent because poverty is concentrated in multiple areas.

### **Discussion**

Poverty is high in pockets throughout the City (over 20%), and just over half of the students in the Kent School District qualify for free and reduced lunches. Unemployment and dependence on public assistance has forced many households to use public services for basic needs; including food, utility assistance, rental assistance, medical services, etc. Housing costs continue to increase in Kent; e.g., Apartment List data indicated that apartment rents increased 6.8 % in 2017. The increased need and high number of service requests at local nonprofits support the urgency for the City's investments.

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## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

A great deal of staff time is used to educate and familiarize the community and policymakers about the evolving definition of "affordable housing". Although a large percentage of affordable housing located in the City is well-maintained, some of the stock is deteriorating and contributes to the perception that affordable housing is an eyesore in the community. This is a barrier to adding additional stock, and a priority is to upgrade stock when needed and encourage responsible ownership. To increase community awareness about the growing need for affordable housing, staff will provide housing tours and information to policymakers and residents and about good affordable housing models.

In January 2017, the Kent City Council unanimously passed a Source of Income Discrimination Ordinance. This tenant protection ensures that people already facing high barriers to housing are not discriminated against solely based on use of a Section 8 voucher or other form of public assistance.

This can have a significant impact on communities like Kent whose low income residents disproportionately need to rely on housing subsidies to make ends meet, including households of color, seniors, veterans, people with disabilities, and single parent households with young children.

The City Council took great strides in 2016 by including funding in the 2017-2018 budget to enact a Proactive Rental Inspection program in the City of Kent. This tool will both help protect tenants who fear speaking up about substandard housing conditions, and ensure that rental properties are adequately maintained.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City works with the community and the Economic and Community Development Department on these issues as they arise and/or are identified; however, no specific actions are planned for 2018.

**Discussion**

No additional discussion.

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## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City of Kent will enhance coordination by continuing to work with racial and ethnic minority providers to develop strategies that increase collaboration and leveraging of resources.

The City of Kent will continue work to reduce the number of families in poverty by maintaining relationships with local training schools, encouraging business to hire low-income residents, encouraging and supporting collaboration between employment specialists, and outreach to increase opportunities for low-income residents to obtain livable wage jobs.

In 2015, the City formed the Good Jobs Collaborative to create a culturally responsive workforce development strategy to employ immigrants and refugees in manufacturing jobs. Good Jobs is led by Coalition for Refugees from Burma and received Boeing grant. Other partners include Mother Africa, Jewish Family Service, and Partner in Employment. Collaborators include World Relief, Centro Rendu, and several manufacturing employers. Good Jobs received a \$50,000 Boeing grant to launch and design the project and is seeking additional funding to continue its work.

The City will continue to help build alliances among stakeholders, nonprofits, Ethnic Community-Based Organizations (ECBOs), businesses, and community residents to advance common interests.

### **Actions planned to address obstacles to meeting underserved needs**

The City is actively engaged with refugee and immigrant communities through Kent Cultural Diversity Initiative Group (KC-DIG). The City will continue to partner with regional funders like The Seattle Foundation, King County, and United Way of King County to increase resources and funding to meet the needs of under-served populations. The City will work with these funders to implement the recommendations/strategies outlined in *Tuvute Pamoja: Capacity Assessment Interviews of Ethnic Community Based Organizations*. City staff will continue to work with The Seattle Foundation and King County on the Communities of Opportunity Grant which provides funds to organizations whose activities reduce inequities in the areas of health, housing and economic opportunities.

In 2016, the City appointed a Cultural Communities Advisory Board to the Mayor and City Counsel. The CDBG Program will collaborate with the CCB to identify strategies to decrease homelessness in our immigrant/refugee populations, increase accessibility and civic engagement, and to increase culturally/linguistically-responsive services.

### **Actions planned to foster and maintain affordable housing**

The City will continue its long-term collaboration and participation on Boards, committees, funding review teams; etc., to foster and maintain affordable housing for the South County Region. Through sub-regional efforts, City staff and stakeholders will engage in discussions with elected officials and Land Use and Planning Board members about the impact that affordable housing has on the long term viability of the community.

#### **Actions planned to reduce lead-based paint hazards**

No actions are planned.

#### **Actions planned to reduce the number of poverty-level families**

Actions to reduce the number of poverty level families includes working with regional and local partners to identify a culturally responsive strategy to increase employment opportunities for refugees and immigrants in manufacturing businesses, maintaining relationships with local training schools, encouraging business to hire low-income residents and outreach to increase opportunities for low-income residents to obtain livable wage jobs. The City also collaborates with the Financial Empowerment Network.

#### **Actions planned to develop institutional structure**

The City's will use lessons learned from the Parallel Application pilot to streamline its human services application process. In addition, the City will determine how it can use comments provided by residents and nonprofit organization representatives to increase resident engagement in its CDBG program.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City has been instrumental in developing relationships between these entities and will continue to foster and participate in these collaborations, including the Homeless Forum (a monthly meeting of housing and support service providers), South King Council of Human Services, South King County Housing Development Group, and the King County Housing Development Consortium.

#### **Discussion**

No additional discussion.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The City of Kent will use CDBG funds to benefit low/moderate-income residents. The full amount allowable by regulation will be used for Public Services and Planning and Administration. The balance of funds will be used for housing rehabilitation services and economic development. The City will not receive program income from prior years.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

## **Discussion**

The City will use all of its funds to benefit low/moderate-income individuals and households.

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