Building Services Inspection Codes

1001 Auger Piles
1002 Ceiling Grid
1004 Double Sheer
1005 Draft Curtains
1006 Draft Stops
1007 Exterior Lath
1008 Exterior Sheathing
1009 Final Building
1010 Final Mechanical
1011 Final Plumbing
1012 Fire Penetration
1013 Footings
1014 Gas Piping/Gas Test
1016 Grout
1017 Gypsum Wallboard (Interior)
1018 Gypsum Wallboard (Exterior)
1020 Insulation Ceiling
1021 Insulation Roof
1022 Insulation Underfloor
1023 Insulation Wall
1024 Interior Shear Walls
1025 Masonry/Rebar
1026 Mechanical Ceiling Cover
1027 Mobile Home Set-Up - Final
1028 Pool
1029 Pre-Construction Meeting
1030 Pressure Test
1032 Racks
1033 Ramps
1034 Rain Leaders
1035 RC Channels
1038 Retaining Wall
1039 Rockery
1040 Roof Nailing
1041 Roof Tear Off
1042 Rough Framing
1043 Rough Mechanical
1044 Rough Plumbing
1045 Slab Closure
1046 Slab Pour
1047 Smoke Shutdown Test
1049 Stem Walls
1050 Tilt-Up Panels
1051 Underfloor
1052 Underground Plumbing
1053 Vapor Barrier
1054 Water Service-Property Line to Structure
1055 Miscellaneous
1058 Fire/Smoke Dampers
1059 Grease Trap
1060 Hood
1061 Fire Stopping/Fire Spray
1062 Pre-Rock
1063 Rebar
1064 Strap Inspection
1065 Sewer & Water Hookup (Mobile Home Only)
1066 Sign Footing &/or Rebar
1068 Tie Downs & Blocking (Offsite-built Structures)
1070 Door Drop Test
1998 Temporary Certificate of Occupancy
1999 Certificate of Occupancy

Call the automated IVR System for all of your Building Services inspections 24 hours a day.

(253) 856-5427

www.ci.kent.wa.us/buildingservices
Welcome to IVR

In an ongoing commitment to improve customer service, your Building Services division has installed an Interactive Voice Response (IVR) System for inspections, 24 hours a day, 7 days a week!

Inspection Request Line
(253) 856-5427
Schedule Inspections
Cancel Inspections
Retrieve Inspection Results

You will be prompted through the entire process. Press [*] at any time for more information.

Before Calling You Will Need:
1. A touch-tone telephone
2. The IVR # printed on the top right corner of your permit
3. An Inspection Code - Choose from the codes listed on the outside of this brochure.

Choose from the Following Options:
Press [1] Schedule an inspection
Press [2] Cancel an inspection
Press [3] Obtain inspection results
Press [5] Repeat main menu
Press [0] Transfer to staff
Press [#] Disconnect and hang up
Press [*] Additional information

The IVR system will prompt you through the steps below during your call. You may perform multiple transactions during each call. At the end of the call you will be issued a confirmation number. We recommend that you keep a record of your confirmation numbers and associated transactions in case they are needed for future reference.

Schedule an Inspection
1. Enter the IVR # printed on the top right corner of your permit* The system will confirm this permit by speaking back the site address.
2. Enter the Inspection Code from the list on the outside of this brochure.
3. Select the Inspection Date using the system prompts. The cut-off time is 4:30 pm for an inspection on the following day.

After you have scheduled the inspection, you will be able to:
- Leave a message for the inspector.
- Request another inspection, same permit.
- Request another inspection, different permit.
- Get a confirmation number and hang up. Use this Confirmation Number when inquiring about this telephone request.
- Return to Main Menu.

Obtain Inspection Results
1. Enter the IVR # printed on the top right corner of your permit* The system will confirm this permit by speaking back the site address.
2. Enter the Inspection Code from the list on the outside of this brochure.

After you have listened to the inspection results, you will be able to:
- Listen to more results, same permit
- Listen to more results, different permit
- Return to Main menu

Transfer to Staff & Additional Information
You can press [0] at any time to transfer to the main office number. You can also press [*] to hear an explanation of your current options.

Cancel an Inspection
1. Enter the IVR# printed on the top right corner of your permit*
2. Enter the Inspection Code from the list on the outside of this brochure.

After you have cancelled the inspection, you will be able to:
- Cancel another inspection, same permit.
- Cancel another inspection, different permit.
- Retrieve Inspector Message(s).
- Get a Confirmation Number and hang up. Use this Confirmation Number when inquiring about this telephone request.
- Return to Main Menu.

Print Your IVR# Here

* If you have an older permit without an IVR #, you can visit our website - www.ci.kent.wa.us/permitcenter/permitstatus or call (253) 856-5412 to obtain your IVR #.