

**City of Kent
2017-18 Biennial Budget**

**Council Workshop
November 8, 2016**

Agenda

1. Questions & Requests Log

Aaron

- Q17 – Permitting Revenues
- Q19 – Lower Russell Road Levee Coordinator FTE
- Q8 – Street tree replacement and maintenance
- Q18 – City dollars available for street capital since 2010

2. Council President Budget Recommendations **Council President Boyce**

- ~~Kent Sister Cities (\$5k) – add to budget~~
- ~~Kent Historical Society (\$30k) – add to budget~~
- ~~Hum Svc Admin Asst move 48% to CDBG (\$ 38k) – adjust budget~~
- Sidewalk Sweeper (\$75k) – leave as proposed
- Fireworks (\$6k) – leave as proposed
- Street tree replacement and maintenance (\$325k) – leave as proposed
- Transportation Benefit District (\$1.66m) - eliminate
 - Cover General Fund Gap (\$1.04m) – sales tax shift from CRF
 - Sidewalks on 132nd (\$624k) - eliminate
- Communications Department (\$306k) – fund director in 2018; rename second position Communications Coordinator – fund as proposed

3. Department Budgets

Council President Boyce

- October 11th Presentations
 - Finance
 - Human Resources
 - Municipal Court
 - Police
 - Public Works
- October 18th Presentations
 - Administration
 - Economic & Community Development
 - Parks, Recreation & Community Services
- October 25th Presentations
 - Information Technology
 - Law

4. Next Steps

Council 2017-18 Budget Questions/Requests

Pending Items

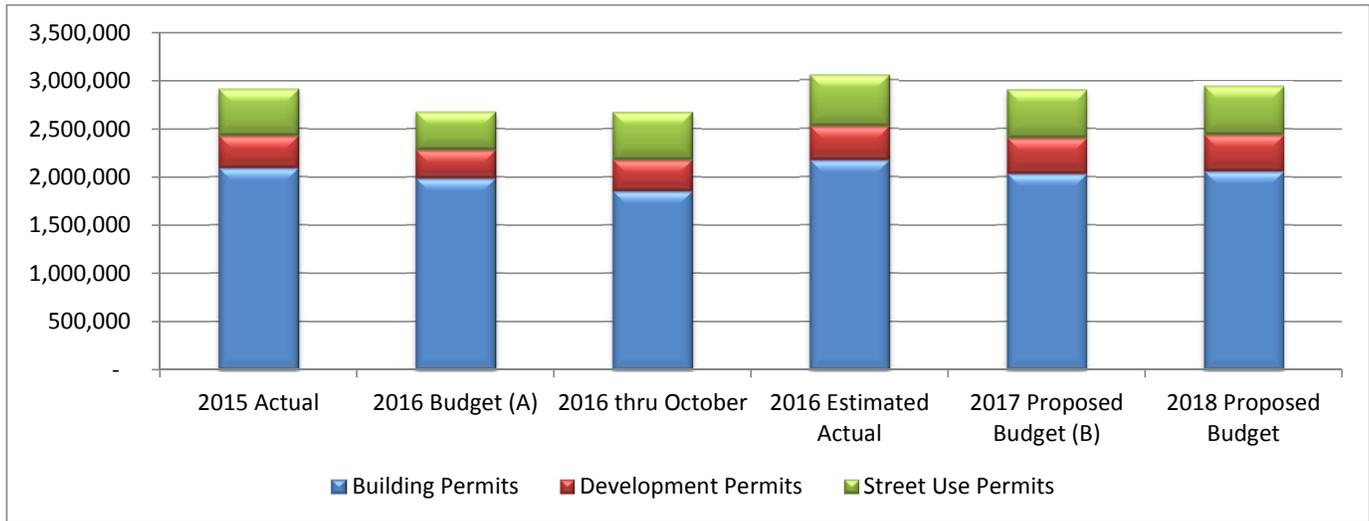
Q#	Date	Name	Question/Requests	Assigned to	Status
8	10/7/2016	Berrios	Follow up on street tree replacement and maintenance from B&O list	Aaron	Additional info CW 11/08/2016
17	11/2/2016	Ralph	Revenue generated from building permits	Finance	CW 11/08/2016
18	11/8/2016	Ralph	City dollars available for street capital since 2010	Finance	CW 11/08/2016
19	11/8/2016	PW Comm	Clarify Lower Russell Road Levee Coordinator shown in budget	Finance	CW 11/08/2016
20					
21					
22					
23					
24					
25					

Completed Items

Q#	Date	Name	Question/Requests	Assigned to	Status
1	9/27/2016	Berrios	Provide copy of Mayor's speech	Finance	CW 10/4/2016
2	9/27/2016	Fincher	ECD revenues to 100% cost recovery – discuss if across the board increase or specific line items; methodology used to determine 100%	Ben	CW 10/18/2016
3	9/27/2016	Higgins	Funding in previous budgets for KIVA replacement; what happened?	Mike	CW 10/4/2016
4	9/27/2016	BeMiller	B&O exemption/threshold change – discuss early 2017	Finance	CW 10/4/2016
5	9/27/2016	Boyce	Impact of proposed budget on average taxpayer	Finance	CW 10/25/2016
6	9/27/2016	BeMiller	Use of banked property tax capacity	Finance	CW 10/25/2016
7	9/30/2016	Ralph	History of FTEs by department	Finance	CW 10/4/2016
9	10/13/2016	Berrios	Provide copy of KCC sections for B&O	Finance	CW 10/18/2016
10	10/13/2016	Berrios	Alternatives to using \$75,000 B&O monies for sidewalk sweeper	Tim	CW 11/01/2016
11	10/13/2016	BeMiller	Follow-up on utility tax use in the Capital Resources Fund	Finance	CW 10/18/2016
12	10/13/2016	BeMiller	Fiscal cliff discussion	Finance	CW 10/25/2016
13	10/18/2016	Various	Follow up on Parks contracted services: Which services? Level of service?	Garin	CW 11/01/2016
14	10/18/2016	Various	Follow up on fireworks request. Do vendors pay to be at Splash? If so, can we charge more to cover this cost?	Merina	CW 11/01/2016
15	10/18/2016	Berrios	What staffing level is required to maintain just the Par 3 course?	Garin	CW 11/01/2016
16	10/19/2016	Budell	Increase sales tax and dedicate new revenue to parks	Finance	CW 10/25/2016

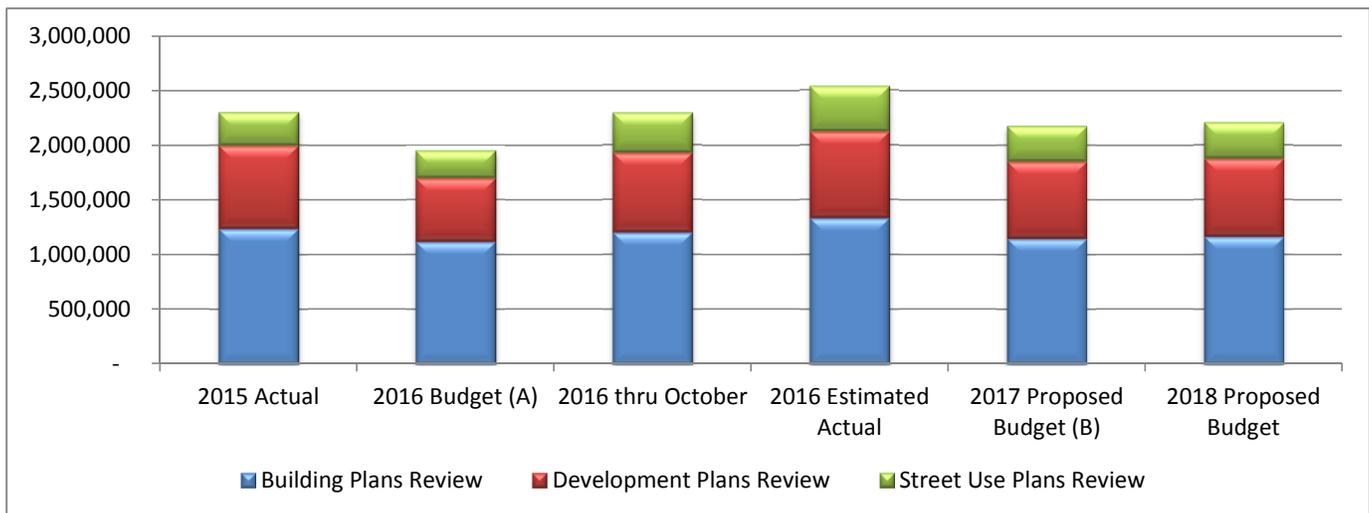
Permit Revenues

	2015 Actual	2016 Budget ^(A)	2016 thru October	2016 Estimated Actual	2017 Proposed Budget ^(B)	2018 Proposed Budget
Building Permits	2,096,943	1,990,150	1,858,101	2,179,000	2,036,000	2,066,530
Development Permits	333,298	293,960	324,298	350,000	372,300	377,880
Street Use Permits	481,584	395,010	491,269	530,000	496,840	504,290
	2,911,826	2,679,120	2,673,668	3,059,000	2,905,140	2,948,700



Plans Review & Related Revenues

	2015 Actual	2016 Budget ^(A)	2016 thru October	2016 Estimated Actual	2017 Proposed Budget ^(B)	2018 Proposed Budget
Building Plans Review	1,240,507	1,118,920	1,204,375	1,335,000	1,149,820	1,167,060
Development Plans Review	761,246	580,690	726,171	792,000	704,200	711,760
Street Use Plans Review	302,187	252,900	364,192	414,000	324,850	329,720
	2,303,940	1,952,510	2,294,738	2,541,000	2,178,870	2,208,540

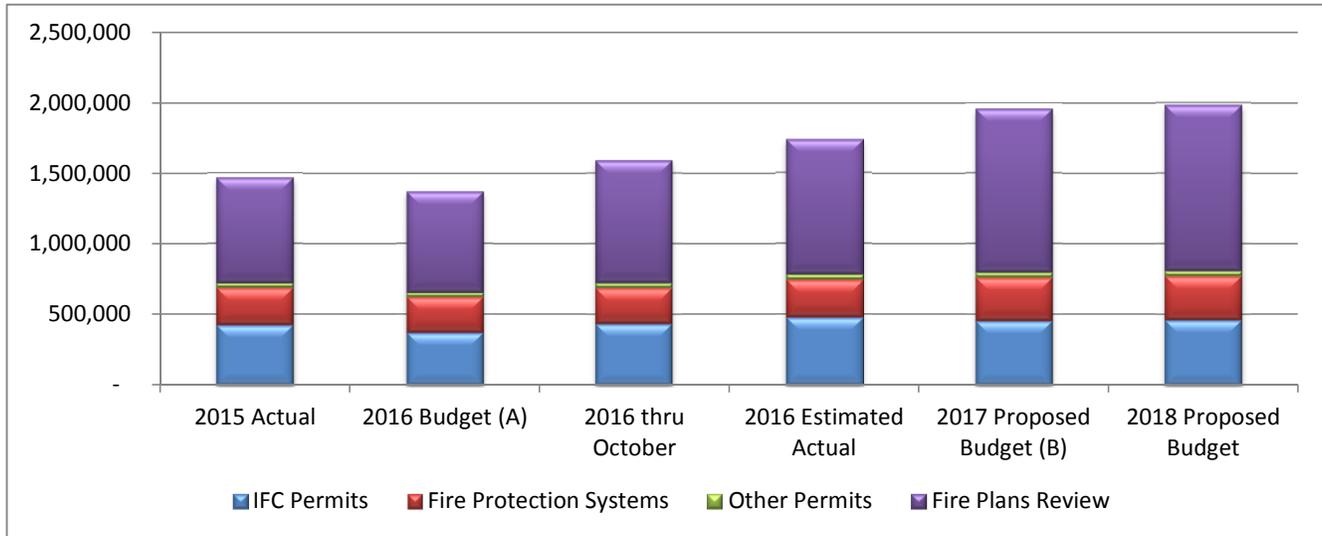


^(A) 2016 estimated actuals reflects a higher volume level than standard.

^(B) Includes 2% CPI over the 2016 budget and the increase to 100% cost recovery.

Fire Permit & Review Revenues

	2015 Actual	2016 Budget ^(A)	2016 thru October	2016 Estimated Actual	2017 Proposed Budget ^(B)	2018 Proposed Budget
IFC Permits	427,012	373,120	436,847	481,800	455,200	462,030
Fire Protection Systems	263,453	253,390	253,704	264,700	309,140	313,780
Other Permits	31,924	28,390	34,851	38,350	34,640	35,160
Fire Plans Review	745,358	714,110	868,026	953,000	1,156,860	1,174,210
	1,467,748	1,369,010	1,593,427	1,737,850	1,955,840	1,985,180

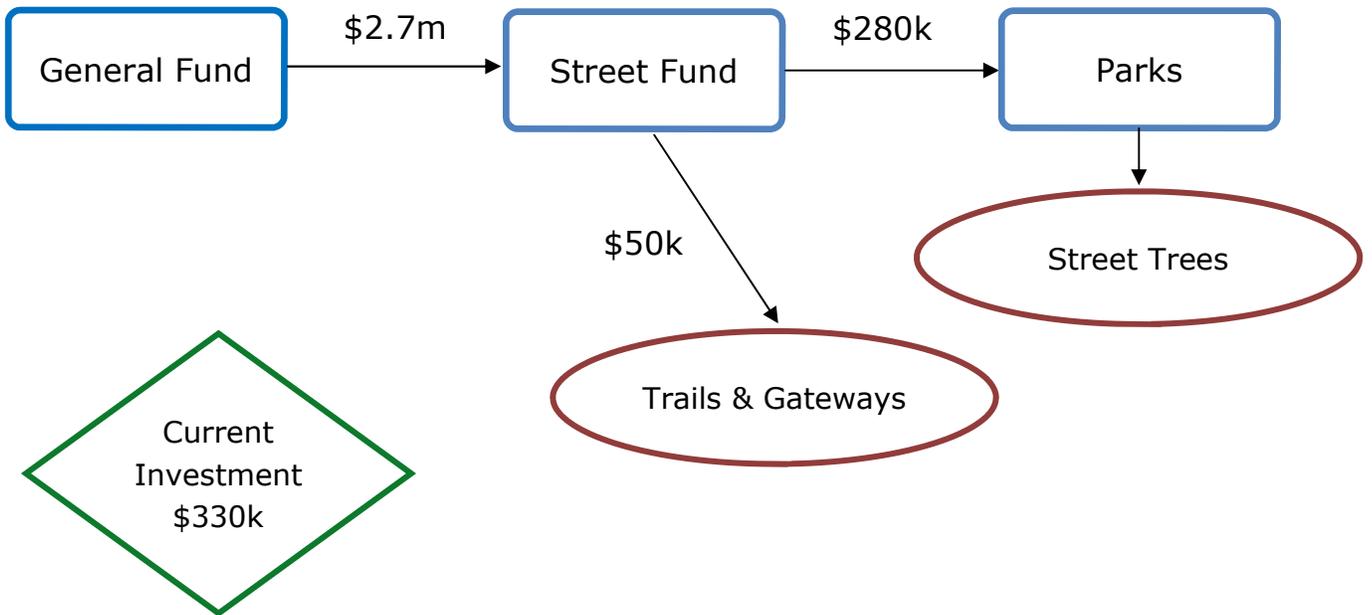


^(A) 2016 estimated actuals reflects a higher volume level than standard.

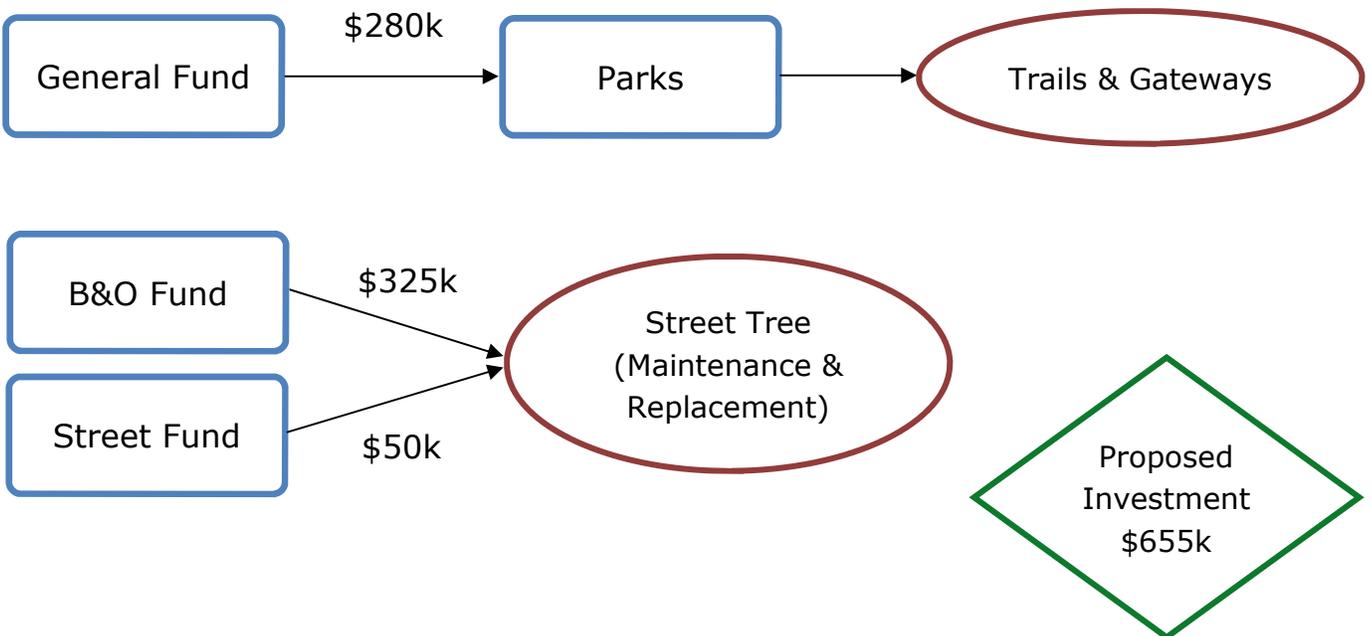
^(B) Includes 2% CPI over the 2016 budget and the increase to 100% cost recovery.

Street Tree Replacement and Maintenance

Current Model



Proposed Model



**Street Capital Funding
City Funding Only**

	General Fund	Street Fund	Trans Impact Fees	B&O Tax	SW Util Tax	Total
2010		(755,145) ^A				(755,145)
2011	1,250,000	(34,732) ^A	215,359			1,430,627
2012		(11,617) ^A				(11,617)
2013			784,642	4,700,000		5,484,642
2014	700,000		767,994	4,700,000		6,167,994
2015		450,000	956,962	4,700,000	2,500,000	8,606,962
2016 Budget		2,815,000 ^B		4,700,000	3,276,740	10,791,740
2017 Proposed				6,733,520	3,034,510	9,768,030
2018 Proposed		745,000 ^C		6,718,540	3,049,680	10,513,220

(A) Capital project monies returned to Street Fund to help balance the fund.

(B) Includes \$2.27 million of reallocated monies returned from LID funded projects.

(C) Includes \$624K funded by proposed TBD