



VOLUNTEER POSITION DESCRIPTION

- POSITION:** Green Kent Steward
- REPORTS TO:** Green Kent Staff
- LOCATION:** Typically \leq 1-acre in a forested park or other natural area
- PROGRAM DESCRIPTION:** The Green Kent Partnership brings together people from all over the Kent community to help restore and maintain our forested parks and natural areas.
- POSITION DESCRIPTION:** Green Kent Partnership Stewards are adults (over 18) who lead volunteer restoration activities in a forested park, wetland or other natural area, helping to bring together volunteers, materials, technical knowledge, and other resources to make on-the-ground restoration a reality. Ideally, we would hope for a two-year service commitment.
- SPECIFIC DUTIES:**
- Serve as key contact person for work parties at your designated site
 - Coordinate volunteer restoration events and activities at your site
 - Submit timely event and material requests, sign-in sheets, and work logs
 - Coordinate with Green Kent staff to develop annual site restoration and planting plans
 - Attend at least one annual training event
- REQUIRED QUALIFICATIONS:**
- Passion for outdoor activities and the environment
 - Able to work under physically demanding conditions, including cold and wet weather
 - Willing to attend at least one training event per year
 - Willing to coordinate and lead at least 4 volunteer events per year or log 20 hours working alone (events can range from 3 friends or family members getting together to larger work parties with many community volunteers)
 - Able to organize and manage diverse activities and set priorities; flexible under pressure
 - Able to develop a positive working relationship with staff, volunteers and community supporters
 - Dependable, shows good judgment, models appropriate conduct
- DESIRED QUALIFICATIONS:**
- Desire to give back to your community
 - Experience coordinating and leading volunteer events
 - Some knowledge of invasive species removal and planting practices, or desire to learn
 - Some knowledge of native plants helpful
 - Experience working with or teaching youth, young adults and adult volunteers in an environmental education setting
 - Good organizational and computer skills
- Contact:** Desireé Kennedy, dkennedy@kentwa.gov (253-856-5114)
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For more information on the Green Kent Partnership: www.greenkent.org